

**BOYS & GIRLS CLUBS**

OF THE WHITE RIVER VALLEY

PO Box 237, 19 S. Pleasant St.
Randolph, VT 05060
(802) - 728 - 3010**Application for Employment**

The Club is an affirmative action supporter and equal opportunity employer. The Club is committed to the spirit and letter of all federal, state and local laws and regulations pertaining to equal opportunity. To this end, the Club does not discriminate against any individual with regard to race, color, religion, sex, gender, gender identity, age, national origin, disability, marital status, veteran's status, sexual orientation or other protected status. This policy extends to all terms, conditions and privileges of employment as well as the use of all Club facilities.

The Club's goals are best served when it reflects the diversity of our society; hence, the Club seeks diversity in all areas and levels of employment and abides by all local, state and federal regulations concerning equal employment opportunities.

The Club will not condone any form of unlawful discrimination, including unlawful harassment.

Name: _____ E-mail: _____

Mailing Address: _____ Date: _____

City: _____ State: _____ Zip: _____ Phone: _____

Can you provide proof, if hired, that you are eligible to work in the United State? **Y N**
(Circle)

Position Applying For: _____

	(Circle)	Diploma, Degree or Certificate
EDUCATION: High School _____ Graduate: ? Y N _____		
Business/Trade/Technical _____ Graduate: ? Y N _____		
College _____ Graduate: ? Y N _____		

WORK HISTORY: Please describe your work history, starting with your most recent employer.

Employer: _____ Position Title: _____

Supervisor: _____ Dates of Employment: _____

Responsibilities: _____

Reason for Leaving: _____ May we contact this employer? **Y N**

Employer: _____ Position Title: _____

Supervisor: _____ Dates of Employment: _____

Responsibilities: _____

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Responsibilities: _____

Reason for Leaving: _____ May we contact this employer? **Y N**

Related skills and experience: List any skills or experiences related to the position for which you are applying. Please include any computer (hardware and software) skill and experience working with children and young adults.

References:

Current or most recent supervisor: _____

Address: _____ Phone: _____

Please list the names and phone numbers of two persons who know you well and can attest to your character, skills and dependability. (Do not list relatives.)

Name: _____ Relationship: _____

Address: _____ Phone: _____

Name: _____ Relationship: _____

Address: _____ Phone: _____

Additional Information:

Please circle the appropriate response.

Do you currently use illegal drugs? Y N

Have you ever been convicted of a criminal offense? Y N

Have you ever been convicted of child abuse or neglect, or is there a pending criminal charge against you for child abuse or neglect? Y N

Have you ever been convicted of sexual misconduct? Y N

Are there any other facts or circumstances involving you or your background that might call into question, you being entrusted with the supervision, care and guidance of young people? Y N

Please use a separate sheet of paper to answer any "yes" responses.

Understanding and Authorization: I certify that all the answers on this application and all supporting information and attachments are true and complete to the best of my knowledge. I also certify that I have not withheld any pertinent information. I agree that in the course of considering my application for employment; that the Boys and Girls Club of the White River Valley (Club) or its agents may inquire to verify information considering my background. I specifically authorize the Club or its agents to investigate all statements within this application. I authorize employers, educational institutions and listed references to supply all information concerning my employment, education and fitness to work for the Club and the children and participants it serves.

Signature of Applicant: _____ Date: _____